

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
4	01/09/17	Open	Action	12/15/16

Subject: Delegating Authority to the General Manager/CEO to Award General Engineering Support Services (GESS) Contracts to Psomas and Mark Thomas & Company, Inc.

ISSUE

Whether to Delegate Authority to the General Manager/CEO to Award Contracts for General Engineering Support Services (GESS) – 2016 to Psomas and Mark Thomas & Company, Inc.

RECOMMENDED ACTION

- A. Adopt Resolution No. 17-01-_____, Delegating Authority to the General Manager/CEO to Award a Contract for General Engineering Support Services – 2016 to Psomas; and
- B. Adopt Resolution No. 17-01-_____, Delegating Authority to the General Manager/CEO to Award a Contract for General Engineering Support Services – 2016 to Mark Thomas & Company, Inc.

FISCAL IMPACT

Budgeted:	Yes	This FY:	\$ 1,000,000
Budget Source:	Capital	Next FY:	\$ 1,000,000
Funding Source:	Various	Annualized:	\$ 2,000,000
Total Budget:	\$ 2,500,000	Total Amount:	\$ 5,000,000
*Mark Thomas & Company, Inc.	\$2,500,000		
Psomas	\$2,500,000		

DISCUSSION

On July 25, 2016, the RT Board authorized the solicitation of proposals for General Engineering Support Services (GESS). The two GESS approved in 2013 contracts have expired (Psomas, November 4, 2016) or will expire soon (Kimley-Horn, January 24, 2017). The GESS consultants provide on-call engineering support for various capital construction projects on portions of the light rail system and bus facilities. The scope of work includes various disciplines of engineering, civil and systems design, traffic engineering, architectural and landscape design, structural design and testing, surveying and right-of-way and estimating. The support services will be contracted over a three-year period for a variety of work tasks done on a Work Order basis. The RFP designated that up to two consultant teams could be selected.

There is no predetermined scope or dollar amount limit for an individual task. After negotiating the price for a work order, the General Manager/CEO, or his designee, will approve work orders with a price of up to \$100,000 and work orders exceeding \$100,000 will require Board approval. Before

Approved:

Presented:

Final 01/04/17

General Manager/CEO

Director, Civil and Track

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January

9,

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work orders are assigned to the consultant(s), RT verifies available funding and the cost is charged against the respective project’s budget line item for the task being performed.

Staff released the Request for Proposals (RFP) on September 23, 2016, advertised the solicitation in publications of general circulation and posted the contracting opportunity on RT’s website. On October 27, 2016, RT received 4 responsive proposals from: Kimley-Horn and Associates, Inc.; Mark Thomas & Company, Inc.; Psomas; and, STV, Inc. The Selection Committee, consisting of Jenny Niello, Principal Civil Engineer; Craig Norman, Principal Systems Engineer; and, Michael Cormia, Maintenance Superintendent – Wayside, reviewed the written proposals. The qualifying criteria included contract understanding, contract staffing and experience, and approach to work.

The Selection Committee completed its evaluation of the written proposals and, based upon the ranking and scoring results, the Committee determined that all 4 firms would be invited to oral presentations, which were held on November 16th and 17th. The Committee re-scored after oral presentations were completed and the final ranking results were:

- | <u>Rank</u> | <u>Proposer</u> |
|-------------|----------------------------------|
| #1 | Psomas |
| #2 | Mark Thomas & Company, Inc. |
| #3 | Kimley-Horn and Associates, Inc. |
| #4 | STV, Inc. |

All four consultant teams are highly qualified and are considered eligible for award; however, the RFP specified that no more than two contracts would be awarded and no more than two contracts are needed. At this time, contract negotiations with Psomas and Mark Thomas & Company, Inc. are not yet finalized but Staff believes that successful completion of negotiations with the two consultant teams is imminent. Due to the expiration of the existing GESS contracts and the need to provide on-going engineering support, Staff recommends that the Board delegate authority to the General Manager/CEO to award a contract to each consultant upon successful completion of negotiations and that the General Manager/CEO be authorized to execute each contract.

Pursuant to the Disadvantaged Business Enterprise (DBE) regulations in 49 C.F.R. Part 26 and RT’s DBE Program, no DBE participation goal was set for this procurement. Although there was no DBE goal set, the Psomas team has 14 DBE and other certified small business subconsultants out of a total of 25 subs; and, the Mark Thomas & Company, Inc. team has 9 DBE and small business subconsultants out of 18 subs.

When RT requires services of a GESS Consultant, RT will select a Consultant on a rotational basis, to the extent possible, considering the nature of the work requirements, availability of Consultant’s team members, and price. A Work Order will be prepared consistent with the RFP requirements, and Consultant’s proposal.

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Subject: Delegating Authority to the General Manager/CEO to Award General Engineering Support Services (GESS) Contracts to Psomas and Mark Thomas & Company, Inc.

Staff recommends the Board delegate authority to the General Manager/CEO to award Contracts for General Engineering Support Services, conditioned upon successful contract negotiations, to Psomas and Mark Thomas & Company, Inc. for an amount not to exceed \$2,500,000 for each Contract, authorize the General Manager/CEO to execute each Contract upon award.

RESOLUTION NO. 17-01-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

January 9, 2017

**DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO AWARD A
CONTRACT FOR GENERAL ENGINEERING SUPPORT SERVICES - 2016 TO
PSOMAS.**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the General Manager/CEO is hereby authorized to award a Contract to Psomas, therein referred to as "Consultant," wherein Consultant agrees to provide General Engineering Support Services - 2016, as specified, in a Work Order basis for an amount not to exceed \$2,500,000, upon successful completion of contract negotiations.

THAT, the General Manager/CEO is hereby authorized to execute said Contract upon satisfaction of the foregoing contingency.

JAY SCHENIRER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary

RESOLUTION NO. 17-01-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

January 9, 2017

**DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO AWARD A
CONTRACT FOR GENERAL ENGINEERING SUPPORT SERVICES - 2016 TO MARK
THOMAS & COMPANY, INC.**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the General Manager/CEO is hereby authorized to award a Contract to Mark Thomas & Company, Inc., therein referred to as "Consultant," wherein Consultant agrees to provide General Engineering Support Services - 2016, as specified, in a Work Order basis for an amount not to exceed \$2,500,000, upon successful completion of contract negotiations.

THAT, the General Manager/CEO is hereby authorized to execute said Contract upon satisfaction of the foregoing contingency.

JAY SCHENIRER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary